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## **Lake in the Hills Police Department Law Enforcement Officer-Worn Body Camera Act 2024 Report**

1. The Lake in the Hills Police Department's organizational structure consists of fifty-three (53) authorized personnel; forty-two sworn officers (42), eight civilian positions (8) and three (3) part-time positions. The current staffing level of forty (40) sworn officers are all assigned and utilize a body worn camera (BWC).
2. The department currently has forty-three (43) body worn cameras in its inventory.
3. During calendar year 2024 the department experienced eleven (11) technical issues with the body cameras which consisted of the following:
  - Initialization Errors
  - System Recovery Error
  - Recording Error
  - Hardware Malfunction

Six technical issues were addressed expeditiously through the manufacturer's warranty, each BWC was replaced by means of return merchandise authorization. Five technical issues were address by the Village's IT Department.

4. A brief description of the review process used by our supervisory staff includes:
  - Duties of Sergeants/Shift Commanders
    - Oversee and ensure the proper use of the BWC's in accordance with policy and training.
    - Verify that appropriate notification has been made if a problem occurs with a BWC, or the back-office system, by submitting a help desk ticket to the Information Technology Department.
    - Notify the Program Administrator and IT Department of any reported malfunctions or issues with a BWC or back-office system.
    - Review BWC video related to use of force, pursuits, officer complaints, critical incidents, internal reviews, an encounter that could result in a formal investigation, or incidents that may generate community interest.
    - Conduct a quarterly audit of three (3) random BWC recordings for each direct report officer to ensure that the equipment is operating properly, and officers are using the BWC's appropriately and in accordance with policy and training. The results of the audit are forwarded to the BWC Administrator. An inquiry is

conducted into any violation of policy determined as a result of the audit. Upon consultation with the Program Administrator, it will be determined if a further audit needs to be conducted.

5. No other information relevant to the administration of the program is included in this report.

Respectfully,

A handwritten signature in black ink that reads "Pat Boulden". The signature is written in a cursive, slightly slanted style.

Pat Boulden  
Deputy Chief of Patrol Services