



# DEPARTMENT OF POLICE

## VILLAGE OF FOX LAKE

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2024 Fox Lake Police Department Camera Reporting Requirements (for ILETSB, State of Illinois Governor's Office and the State of Illinois General Assembly)

Per instructions received, below are the questions asked referencing information needed for the BWC and Fleet Grant regarding the 2024 BWC Camera and Fleet Reporting guidelines for the Fox Lake Police Department (ORI# IL0490400).

Attachments to this explanation letter will also include the 2024 annual calendar year BWC and FLEET Reports for ILETSB and the 2024 department oversight and review report.

**(1) “A brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras.”**

-The agency currently consists of 28 F/T officers and 0 P/T officers. All on-duty patrol and road assigned 3 Community Service Officers are required to wear BWC's per policy.

**(2) “The number of officer-worn body cameras utilized by the law enforcement agency.”**

-Currently, thirty-two BWC's are owned by the agency. All of them are utilized by active patrol personnel while on duty, as well as our Community Service Officers and per policy, and law, are to be activated while responding to, and during police/citizen contacts. In addition, we have 0 officers in the academy not counted in the total count as they are not active at this current point in time.

**(3) “Any technical issues with the equipment and how those issues were remedied.”**

- Breakdowns, or technical issues were brought to the attention of the agency in the year 2024. All those BWC's were taken out of service, and replaced with new, or spare cameras on hand. The following is a list of breakdowns / concerns forwarded to administration about the malfunctions which were in turn submitted as tickets to Axon for troubleshooting. All ticket submissions have been resolved and closed.

**(4) “A brief description of the review process used by supervisors within the law enforcement agency.”**

-Our review process consists of at least 2 random BWC video per officer, per month, in addition to 2 random Fleet videos being reviewed per officer, per month, in addition to any additional oversight, or any training or concerns.

**(5) “For each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations.”**

**(A). the time, date, and location of the incident; and**

**(B). the offenses charged and the date charges were filed.**

(See attached 2024 Yearly Spreadsheet Report for BWC and Fleet included with this email involving arrests and dispositions, if known)

**(6) “For a recording used in a civil proceeding or internal affairs investigation.”**

**(A) The number of pending civil proceedings and internal investigations.**

-There was a total of 2 civil/internal affairs investigations.

**(B) In resolved civil proceedings and pending investigations.”**

**(i) The nature of the complaint or allegations.**

-The first involved a complaint for a violation of the code of ethics and unbiased policing.

-The second involved an officer involved in a vehicle crash with injuries, involving a squad car.

**(ii) The disposition, if known; and**

-In the case of the first incident the complaint was unfounded.

-In the second incident the officer received a suspension for one day and Unit 1, not the officer involved, was issued two citations.

**(iii) The date, time and location of the incident.**

-The first incident in which a formal complaint was addressed on 3/14/2024 at 1927. The location was 200 South Route 59.

-The second incident in which an investigation was conducted occurred on 12/19/2024 at 1247. The location was Rollins Road and Ridgeland Avenue.

**(7) Any other information relevant to the administration of the program.**

-None currently.